

Electricians, Painters, Construction & other Tradesmen

Common Expenses		Material & Supplies	
Advertising		<i>Group by Type or vendor-list of types below</i>	
Bank charges and fees		Building supplies	
Commissions and fees		Painting supplies	
Contract Labor		Plumbing supplies	
Liability insurance		Work boot and protective clothing	
Worker Comp insurance		Subcontract labor	
General Insurance		Work Permits	
Port-A-johns		End of Year Inventory - Replacement cost	
Dump fees		<i>Or Lowes, Home Depot, etc.</i>	
Uniform upkeep		Other _____	
Utilities		Equipment & Repairs	
Other _____		Brushes	
Professional Fees & Dues		Computer and printer	
Legal Fees		Electric drills & saws	
Licenses		Flashlights	
Permits		Hammers	
Union dues		Hand tools	
Other _____		Ladders	
Auto & Truck		Power tools	
Between Jobs		Rental equipment	
Mileage for Education		Repair on tools & equipment	
Out of Town Trips		Tool boxes	
Purchasing Supplies		Safety equipment and glasses	
Parking fees & tolls		Other _____	
Total miles on work vehicle		Continuing Education	
Cost of fuel and repair		Registration	
Other _____		Seminar fees	
Business Travel		Text books and supplies	
Airfare		Training with suppliers	
Car rental		Corresponding courses & Fees	
Bus, Taxi & Subway fare		Other _____	
Parking		Communication Expenses	
Lodging		Cell Phone (% used for business ___)	
Hotel tips		Internet	
Meals		Paging service	
Laundry and Cleaning		Webpage fee	
Other _____		Other _____	